



Welcome to the UW ALACRITY Center's Pilot Grant Program! There are many components to this program that we hope will support you in your research, professional development, and scholarship. We ask all R03 investigators complete and sign this funding agreement prior to receiving the pilot funds acknowledging that you are aware of the required program activities, and that you may connect with the Center for guidance or questions at [alacrity@uw.edu](mailto:alacrity@uw.edu) and/or [bmosser@uw.edu](mailto:bmosser@uw.edu). We look forward to collaborating with and learning from you!

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I am aware that the Pilot Grant Program includes the following required activities and have read about these in the Pilot Grant Program RFA:

#### Professional Development Activities

- Attend a monthly mentorship seminar with UWAC Faculty and other investigators participating in the program
- Receive mentorship from UWAC Methods Core Faculty
- Receive content specific mentorship as needed and facilitated by UWAC Leadership
- Attend one grant writers bootcamp to support a future grant submission
- Regularly attend UWAC Monthly All-Hands meetings and present methods and/or findings from UWAC funded work at a future All-Hands meeting
- I am aware that there are funds available, in addition to the pilot project funds, to support publication, receipt of specialized training, attend workshops, and/or attend conference relevant to my UWAC funded research and scholarship.

#### Pilot and Developmental Research

- Present and receive feedback from Center faculty on the proposed methods for the pilot project (during application and funding process, and at monthly mentorship meetings) and subsequent findings from the pilot (at UWAC All-Hands)
- Incorporate Human Centered Design methodology while following UWAC's Discover, Design/Build, and Test framework
- Utilize common Center measures and the Center data portal (REDCap) for collecting and/or submitting outcome data
- Oversample for participants from traditionally underrepresented racial and ethnic groups
- Receive initial IRB approval within 6 months of pilot funds distribution
- Provide monthly progress reports in alignment with agreed upon milestones
- Complete the project within 1 year. Any modifications to this timeline must receive approval from UWAC Leadership
- Disseminate research findings in appropriate venues (e.g., peer reviewed publications, conference presentations)
- Acknowledge UWAC funding and include the UWAC grant number in all related publications, abstracts, and presentations

#### Administrative Activities

- All investigators must complete a Center-wide demographics survey
- Complete an exit interview after project completion



- Complete quarterly reports for the Center manager needed for UWAC reporting to NIMH, including reports to update the Center on R03-level project progress, academic progress, pilot work dissemination, and related grant submissions and fundings (which continues past the pilot grant funding period)
- Complete brief monthly surveys for the monthly mentorship team and evaluation of didactics

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Signature

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Printed Name

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Project Title

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Date