



Welcome to the UW ALACRITY Center's Collaborating Scholars and Pilot Grant Program!

We ask all Collaborating Scholars to complete and sign this funding agreement prior to receiving the pilot funds acknowledging that you are aware of the required program activities, and that you may connect with the Center for guidance or questions at alacrity@uw.edu. We look forward to collaborating with and learning from you!

I am aware that the Collaborating Scholars and Pilot Grant Program includes the following required activities and have read about these in the [Collaborating Scholars and Pilot Grant Program RFA](#):

Professional Development Activities

- Attend a monthly mentorship seminar with UW ALACRITY Center (UWAC) Faculty and other investigators participating in the program (held 4th Fridays at 9am)
- Participate in one grant writers bootcamp to support a future grant submission (held 2-3x per year); participation can take place during the year of funding or shortly thereafter.
- Regularly attend UWAC Monthly All-Hands meetings (the last Tuesday of the month at 1pm); if a conflict arises, please communicate this
- Present methods and/or findings from UWAC-funded work at a future All-Hands meeting (the last Tuesday of the month at 1pm)

Pilot and Developmental Research

- Key personnel attend a Methods Core Intake meeting with Center faculty on the proposed methods for the pilot project and adjust as needed to align with Center aims and feasibility
- Incorporate Human Centered Design methodology while following UWAC's Discover, Design/Build, and Test framework
- Utilize common Center measures for collecting outcome data
- Oversample for participants from traditionally underrepresented racial and ethnic groups
- Receive IRB approval within 3 months of pilot funds distribution
- Complete the project within 1 year (any modifications must receive approval from UWAC Leadership)
- Disseminate research findings in appropriate venues (e.g., peer reviewed publications, conference presentations)
- Acknowledge UWAC funding and include the UWAC grant number (P50MH115837) in all related publications and presentations

Administrative Activities

- All project teams must complete a set of Center-level surveys at the end of each phase
- All investigators must complete a Center-wide demographics survey
- Complete an exit interview after project completion
- Update the R03 milestones tracker on a monthly basis.
- As requested, complete brief reports for the Center manager needed for UWAC reporting to NIMH, including reports to update the Center on R03-level project progress, academic progress, pilot work



dissemination, and related grant submissions and fundings (which continues past the pilot grant funding period)

- Complete brief monthly surveys for the monthly mentorship team and evaluation of didactics

In addition to the above requirements, I am also aware that the Collaborating Scholars and Pilot Grant Program includes the following services and have read about these in the Collaborating Scholars and Pilot Grant Program RFA:

- Ongoing mentorship from UWAC Methods Core Faculty, as needed.
- Content specific mentorship as needed and facilitated by UWAC Leadership
- Additional professional development funds to support publication, and/or attend conference relevant to my UWAC funded research and scholarship.

Signature

Printed Name

Project Title

Date